

# Minutes

## Regular Board Meeting

### Jerome Cemetery Maintenance District

Tuesday August 29, 2023

Jerome Cemetery Office – 701 West Ave I, Jerome, Idaho

**Commissioners Present:** Jeff Mecham – District 2 commissioner, Chair, Carolyn Sullivan – District 3 commissioner, Treasurer

**Commissioners Absent:** Kathy Cone – District 2 commissioner, Vice-chair

**Staff Present:** Janey Miller – Clerk/Secretary, Scott Fraser - Sexton

**Guests Present:** Barry Sullivan

**Call to Order:** The meeting was called to order at 6:15 pm by Chairman Jeff Mecham. A quorum was present.

**Adjourn to Budget Hearing:** Carolyn moved to adjourn to the budget hearing, Jeff seconded, motion carried. 6:16 pm

**Resume Regular Meeting:** Called to order by Jeff Mecham at 6:31 pm.

**Consent Agenda:** Warrants Report 7/12/2023 – 8/29/2023  
Carolyn moved to approve the Consent Agenda. Jeff seconded, roll call vote, unanimous ayes, motion carried.

**Staff Reports:** Scott reported that the new screen on ditchwater is working – now cleaning pump 1x daily rather than 1x hourly. Scott got a bid for a new 4-wheeler, pitched idea for a covered burial service area south of the office. Will discuss at September meeting. City is resuming plans to improve I St. and extend sewer line along east fence of cemetery. Scott suggested that city pay for northeast gate and repave east cemetery road. Burks Tractor says lawnmower is still scheduled to arrive late Sept/early Oct.

Janey discussed ICRMP renewal – will put on September agenda

**Business:** Scott suggested that the cemetery make a burial service area to the south of the office. Concrete pad maybe 30x30, concrete approach, covered with a roof. Will contact Buzz Chapman and Tony Arrellano for estimates.

**Guest Comments:** Barry Sullivan suggested replacing current American flag pole in flag plaza with a taller and stronger one that's also easier to raise and lower – maybe 20 feet higher, with more lighting.

**Regular Meeting Adjournment:** Carolyn moved to adjourn the regular meeting at 7:32 pm. Jeff seconded. Unanimous ayes. Motion carried.

Respectfully submitted by

Janey Miller, Clerk/Secretary

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Jeff Mecham, President

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Janey Miller, Secretary